



**Ak-taş Dış Ticaret A.Ş.**  
**("Company")**  
**APPLICATION FORM TO DATA CONTROLLER**

**A. Data Subject's contact information:**

\*Name-Surname : .....

\*Turkish Identity : .....

\*Contact Information  
Based on Notification  
(E-mail/Address) : .....

**B. Please indicate your relation with the Company as the Data Subject. (Customer, employee, former employee, third party company employee, etc.)**  
**To be filled in if the service is received/received.**

<input type="checkbox"/> I am a customer	<input type="checkbox"/> I am a former customer <input type="checkbox"/> Other: .....
Units from which Service is Received:.....	

**To be filled in if you are/were employed by the Company or if you are a third party employee.**

<input type="checkbox"/> I am an employee	<input type="checkbox"/> I applied Job Application/CV	<input type="checkbox"/> Other:
<input type="checkbox"/> I am an former employee	Date: .....	.....
Years That Work: .....	<input type="checkbox"/> I am a Third Party Employee	.....
.....	Please specify the company and position you work for	.....
.....	.....	.....

**C. \*Please specify your request in detail within the scope of the Law on the Protection of Personal Data:**  
**\*Attach the information and documents related to the subject of the request to the application.**

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\*These fields must be filled in accordance with Article 5 titled Application Procedure of the Communiqué on the Procedures and Principles of Application to the Data Controller, which was prepared based on Article 13 of the Personal Data Protection Law No. 6698 and subparagraphs (e) and (g) of the first paragraph of Article 22. If this field is blank in your application, your application will not be processed.



### Explanation

You can submit the completed and signed form through one of the following methods, ensuring your identity verification as described:

- In-person or through a notary to the address: "*Kısıklı Mahallesi, İncir Sokak No:6/2, 34692 Üsküdar/İstanbul/Turkey.*"
- Via email to the registered electronic email address: "[aktasdisticaret.ik@hs02.kep.tr](mailto:aktasdisticaret.ik@hs02.kep.tr)"
- Through a secure electronic or mobile signature to the email address: "[kvk@aktasdis.com](mailto:kvk@aktasdis.com)"

By following these procedures and ensuring your identity verification, you can submit the form in compliance with the requirements of the applicable data protection laws and related regulations.

This application form you have filled out has been prepared to determine your relationship with our Company and, if you have a relationship with our Company, to provide your personal data processed by our Company completely and accurately, in order to respond to your application accurately and within the legal period. In order to eliminate the legal risks that may arise from unlawful and unfair data sharing and especially to ensure the security of your personal data, our Company reserves the right to request additional documents and information (copy of identity card or driver's license, etc.) for identification and authorization. Our Company is not responsible for any issues that may arise during sending to the address/ email. In the event that the information regarding your requests submitted within the scope of the form is not correct and up-to-date or an unauthorized application is made, our Company does not accept any liability for the requests arising from such incorrect information or unauthorized application.

**Application Date** :  
**Applicant Name and Surname** :  
**Signature\*** :

**Date Application Received** :  
**Name and Surname of the Person**  
**Receiving The Application** :  
**Signature** :

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